

# County Top Awards Team Lead

## Overview

We are looking for a volunteer with a passion to see young people aged 4- 24 thrive in Gloucestershire. This role is a key part of delivering our strategy to increase the number of Top Awards across our County.

This vital team member will need to inspire others to ensure our Young people aged 4 – 24 have the opportunity to achieve the Top Award for their section. This is achieved by working in partnership with the County Team to support the promotion, knowledge and recognition of Top Awards across Gloucestershire in accordance with the rules laid down in POR of The Scout Association

**Purpose:** The Top Awards team lead supports the delivery of quality programmes for young people with a focus on the sectional Top Awards. This includes promoting and recognising Top Awards, and supporting Section leaders to provide pathways for young people to achieve.

**Appointed By:** County Programme Team Lead

**Responsible to:** County Programme Team Lead

**Main Contacts:** County Lead Volunteer, County Team, District Lead Volunteers, District Teams, Sectional Leaders.

**Time Commitment:** Very flexible, typically 2 hours a week

**Terms of Appointment:** Role requires a Disclosure check to be completed, and mandatory online training needs to be completed as part of this role within the first few months, which will help you understand your role and the aims of The Scouts.

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**Expenses:** All out of pocket expenses will be reimbursed.]

## Person Specification

### Key Tasks:

- Working with the County Programme Team Lead and other team members, create and support a pathway to Top awards for all young people
- Support as required county level programme offer to supplement that is in place within each district to enable young people to achieve their Top Awards
- Communicate with and support, relevant leaders across Gloucestershire
- Support the recognition of achievement for young people achieving Top Awards across the county.
- Support the Joint Avon/Gloucestershire King Scout Award Celebration.
- Be the point of contact for all things related to the Top Award related in Gloucestershire

- Monitor and respond to specific needs associated with Top Awards across Gloucestershire
- To work alongside other key members who support the Explorer Scout and Network sections, including County 14-24 Team Leader and County Young Leaders Team Lead
- Be a role model for all members of Gloucestershire Scouts

### Personal Qualities:

Knowledge and experience:	
Effective use of mobile communication	Essential
Basic IT skills, especially effective use of email	Essential
Use of Microsoft Teams / Zoom	Desirable
Knowledge of the Explorer Scout and Network Programme	Desirable
Knowledge of the effective Explorer Scout and Network Unit Operation	Desirable
Be aware of the National and County Strategic Plans (Visions)	Desirable
Ability to travel across Gloucestershire as needed	Essential
Skills and abilities:	
Can build, maintain and facilitate effective working relationships with a wide range of people	Essential
Excellent ability to communicate effectively, in writing and face to face, in a clear, articulate and motivating way	Essential
Plans, manages and monitors own tasks and time	Essential
Personal qualities:	
Flexible approach	Essential
Self-motivated	Essential
Able to work as part of a team and promote good teamwork	Essential
Resourceful, energetic and enthusiastic about the role	Essential
Understand the importance of diversity and inclusion when meeting the aims of the Scout Association.	Essential
Acceptance of: <ul style="list-style-type: none"> <li>• The fundamentals of Scouting</li> <li>• Policies and rules of The Scouts</li> </ul>	Essential