

Name:

Aim:

To understand the underlying functions required to work effectively as a member of an adult team.

Topics covered:

- Effective communication
- Listening skills
- Decision making structures
- Representing others

Test yourself questions

1. Can I describe some non-verbal forms of communication?

3. Can I explain how I can tell if someone is listening and understands what is being communicated?

2. Can I explain how decisions in Scouting are made locally?

4. Can I outline things that I should do when representing the views of others at meetings?

Details of my experience:

Enter here the details of any recent experience you have gained on this topic. For example, if you attended a course, who ran the course? Where? When?

How is this module validated?

To validate this module, you will need to complete **two** of the following:

- Represent others at a Scout meeting and report back on the decisions made and the reasons for them
Evidence you could use may include one or more of the following: a discussion with your Training Adviser about how you represented others at a Scout meeting, a visit to a Scout meeting by your Training Adviser, a written or verbal report to your Training Adviser from an observer describing you representing others at a Scout meeting.
- Demonstrate how you have helped someone make decisions (without breaking confidentiality), including describing the techniques of effective listening and how these were applied
Evidence you could use may include one or more of the following: a discussion with your Training Adviser about how you helped someone make decisions (including describing techniques of effective listening and how these were applied), notes from a meeting with a colleague where you have helped them make decisions (without breaking confidentiality)
- Demonstrate your ability to understand different aspects of verbal and non-verbal communication and implement appropriate responses
Evidence you could use may include one or more of the following: a discussion with your Training Adviser about different aspects of verbal and non-verbal communication, a presentation of your own research on different aspects of verbal and non-verbal communication to your Training Adviser or another adult in Scouting
- Any other ideas subject to agreement with your Training Adviser

I have chosen the following to validate this module:

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Signed by TA	
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