

Name:

**Aim:**

To enable adults to plan and run exciting, safe and developmental activities for the young people in their section.

**Topics covered:**

- The importance of activities as a regular part of a high-quality balanced programme
- The processes that need to be followed to carry out any indoor or outdoor activities in Scouting
- Managing groups during the activity, including the Leader in Charge principle
- Planning suitable activities, with appropriate risk assessment and communication
- InTouch system, activity rules, parental permission, and procedures in event of an accident or incident

**Test yourself questions**

1. Can I identify which activities members are not allowed to take part in according to Policy, Organisation and Rules?

3. Do I know which activities require Adventurous Activity Permits and where I can find more information about how to apply for one?

2. Do I understand how I can promote the creation of a culture of safety and how communications can be promoted locally?

4. Can I list the processes that are in place in case of an accident, incident or near miss and who I should report them to?

### Details of my experience:

Enter here the details of any recent experience you have gained on this topic. For example, if you attended a course, who ran the course? Where? When?

### How is this module validated?

To validate this module, you will need to complete **two** of the following:

- Plan, or assist in planning, an activity taking into account:
  - the age, experience, fitness and additional needs of the group
  - the rules related to the activity (including adult to young person ratios; any activity rules; gaining approval from the relevant commissioner; etc.)
  - any clothing, footwear, personal and group equipment needed for the activity and anticipated weather conditions
  - the need for a risk assessment to be carried out and communicated effectively
  - the need for an InTouch system to be in place

**Evidence you could use may include one or more of the following:** a visit from your Training Adviser to a programme planning meeting, a written or verbal statement to your Training Adviser from an observer describing your role in planning an activity for the section, programme plans, risk assessments, InTouch procedure documents, registers, and letters to parents or budgets, discussion with your Training Adviser (this should focus on how you incorporated the criteria above when planning an activity for the section and should be accompanied by another form of evidence)

- Act as the leader in charge for an activity, taking into account the need to:
  - oversee the activity (ensuring that registers, headcounts etc. are in place)
  - co-ordinate the adults involved in the activity, allocating roles to specific adults and ensuring that they are clear on what they need to do
  - communicate relevant instructions, guidance and rules to young people involved in the activity
  - carry out a dynamic risk assessment

**Evidence you could use may include one or more of the following:** a sectional visit from your Training Adviser to observe you acting as the leader in charge for an activity for the section, a written or verbal statement to your Training Adviser from an observer describing your role in acting as the Leader in Charge for an activity for the section, Programme plans, risk assessments, InTouch procedure documents, registers, letters to parents or budgets, showing the perspective of the Leader in Charge, discussion with your Training Adviser, this should focus on

how you incorporated the criteria above acting as the Leader in Charge for an activity and should be accompanied by another form of evidence.

- Any other ideas subject to agreement with your Training Adviser

**I have chosen the following to validate this module:**

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<b>Signed by TA</b>	
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