

## Programme Planning 12B

Name:

**Aim:**

To provide Section Leaders with an opportunity to plan and review a sectional programme including the use of a variety of methods to generate programme ideas.

**Topics covered:**

- How to create an exciting and relevant programme
- How to generate programme ideas
- How to review a programme to enhance it

**Test yourself questions**

1. Do I know how to create an exciting programme?

3. Do I know how to generate programme ideas?

2. Do I know how to use a quality programme checker?

4. Do I know how to adapt a programme to ensure its quality?

**Details of my experience:**

Enter here the details of any recent experience you have gained on this topic. For example, if you attended a course, who ran the course? Where? When?

### How is this module validated?

To validate this module, you will need to discuss the Check your Knowledge questions with the Training Adviser, and complete two of the following:

- Produce a Programme Plan (minimum one month) which takes into consideration. You should take into consideration:
  - the key themes of the programme
  - the underlying themes of the programme
  - incorporating a range of programme methods
  - how young people are involved in the programme planning process
  - whether activities relate to badges and awards

**Evidence you could use may include one or more of the following:** a visit from your Training Adviser to a programme planning meeting; a verbal or written statement to your Training Adviser from an observer describing a programme planning meeting you have attended; programme plans and programme review documents; discussion with your Training Adviser about taking part in a programme planning meeting, focusing on how you incorporated the elements listed into the programme plan and accompanied by another form of evidence.

- Review your programme and produce evidence for how your review has improved the quality of future programmes and the programme planning process  
**Evidence you could use may include one or more of the following:** a visit from your Training Adviser observing you completing a programme review; a verbal or written statement to your Training Adviser from an observer describing a programme review you have conducted; programme plans and programme review documents; discussion with your Training Adviser about completing a programme review, focusing on how you improved future programmes using the results of the programme review and accompanied by another form of evidence
- Any other ideas subject to agreement with your Training Adviser

I have chosen the following to validate this module:

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Signed by TA	
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