

# 2023 Gloucestershire International Units



2023 will be an amazing year for young people in Gloucestershire with 2 large international events taking place. We hope to have a unit attending the 25<sup>th</sup> World Scout Jamboree in Korea and a unit attending the 14<sup>th</sup> Haarlem Jamborette in the Netherlands, but we need you to make it happen.

*Want to take on the experience of a lifetime?*

- Do you think you have the skills to lead and support one of two major international events taking place in 2023?
- Are you organised, motivated and inspired to provide the experience of a lifetime for young people from Gloucestershire?

If you can answer 'yes' We'd really like to hear from you and hope that you will consider applying for a position in the leadership team for either the Gloucestershire unit that will attend the 25<sup>th</sup> World Scout Jamboree to be held in Korea in 2023 or the unit that will attend the 14<sup>th</sup> Haarlem Jamborette held in the Netherlands.

We have 3 key roles available, at this time to support the journey of Gloucestershire in towards these events in 2023.

To help anyone who would like to take part we've produced role descriptions and a person specification to let you know what's involved, especially the skills and experiences we are looking for.

## The Process

We plan to run the leader selection process in two stages.

### *Stage 1 - Unit Leader & Unit Manager*

The leader role is hugely important, and the selection of the Unit leader will take place before the other leaders are recruited. This will give them the chance to have a say in building their team. We plan to run this part of the process as an interview after having shortlisted candidates from applications submitted. We are aiming to have interviews completed by the end of January (dates to be confirmed).

We are also looking to recruit a role of a Jamboree Manager in a similar style to the Unit Leaders via interview. This role will be one that is not attending the Jamboree but will play a key role in the management and support of the Unit Leaders and their Leadership team

## *Stage 2 – Unit Leadership teams*

We will consult with the respective Unit Leaders, but our current plan is to select the rest of the team based on a morning and/or afternoon recruitment exercise that will give the recruiting team a chance to see how potential leaders will work together and also how you might work with young people in the Explorer Scout age range. We are aiming to run and complete this part of the process by the end of June 2013. Dates will be confirmed in due course.

## **The Application**

When you apply please make sure you read and complete the application form carefully. We anticipate a large number of applications, so we'll use what you say in your form as the basis on which to make a decision about inviting you for an interview.

The interview process will be short and friendly – we want to find out about you and why you want to go to the Jamboree, listen to some of your experiences in and out of Scouting and to understand what you would bring to a leadership team.

If any of these time periods pose problems for you, please contact Chris or Mark via contact details below.

In summary, our timeline for applications is as follows:

13 Jan 2021	Deadline for receipt of applications
24 Jan 2021	Notification to applicants whether they are invited to interview.
30 / 31 Jan 2021	Unit Leader interviews
7 Feb 2021	Notify interviewees of the outcome of interviews.

If you have any questions about the process, or require support in the completion of the application please get in touch.

**Please note the deadline for applications is 13 Jan 2021.** Applications should be submitted by email to [chris.meadows@gscouts.org.uk](mailto:chris.meadows@gscouts.org.uk) copied to [cc@gscouts.org.uk](mailto:cc@gscouts.org.uk). You will receive confirmation that this has been received. Please don't leave it until the last minute, as **we are unable to consider late applications**. If you don't hear from us within 48 hours of submitting your application, please let me know.

We strongly encourage you to apply; we want to hear from as many people as possible. Remember, study the person specification and job description carefully and consider what skills and experiences you have that would contribute to ensuring the young people of Gloucestershire have the chance of one of the best experiences of their lives.

# Application Form

PERSONAL INFORMATION	
Role Being applied for	
Name:	Known as:
	Jamboree Manager Role
	Unit Leader for Contingent to 25 <sup>th</sup> WSJ Korea 2023
	Unit Leader for Contingent to 14 <sup>th</sup> Haarlem Jamborette 2023
Address:	
Home phone:	
Mobile phone:	
Email address:	
Occupation:	
Current Scouting Appointment:	Scout Group:
	District:
<i>Brief</i> history of your Scouting / Guiding or other relevant volunteer experience	
Dates:	Section/ role:
Other hobbies/ interests:	
Please indicate any special or additional needs you have:	

## APPLICATION

Please use this space to describe why you are applying for the role and what you can bring to the team. The role description and person specification should be used as guidance and prompts.

We would like to understand what has motivated you to apply and what you could bring to the team and the Jamboree experience for the young people in the Unit. Use this space to sell yourself, and to explain what relevant experience you have of the age range and how your camping, practical, administrative, management or other skills would be useful to the team. Please do not exceed two sides of A4

## REFERENCES

Please write the name, address, phone number and email address of two referees who can support your application. Your referees should know you well, but not be related to you. Both should be connected to you through Scouting or Guiding so they can comment on your Scouting or Guiding experiences. Please indicate each referee's Scouting/ Guiding role.

Referee 1:	Referee 2:

This form must be returned to [dcc.scoutingops@gscouts.org.uk](mailto:dcc.scoutingops@gscouts.org.uk) **no later than 13 January 2021**. LATE APPLICATIONS WILL NOT BE CONSIDERED. We will acknowledge receipt of your application.

# Outline Person Specification

## Person Specification for:

### Jamboree Manager supporting Unit Leader to World Scout Jamboree and Contingent leader to Haarlem Jamboree

World Scout Jamborees are fantastic events and their impact on those that attend can be, in some circumstances, life-changing. Many young people and adults return from Jamborees exhausted but elated!

The role of the Jamboree Manager is a new role, and it will evolve during our Jamboree journey. However it is still a key role in making sure that all the participants in the Unit have a positive experience of the Jamboree.

The below points indicate some of the skills and experiences that would be beneficial for those applying for a Jamboree Manager. Not everyone will have all the skills, and remember many skills and experiences are transferable from other situations (e.g. family life, work, other voluntary commitments). There are also many skills and experiences that would be valuable, but we have not got room to list every desirable characteristic here. Please use this document (along with the role description) to help focus your application.

Experience	Jamboree Manager	
	Essential	Desirable
Working with and supporting adults	✓	
Have (or be willing to work towards) leadership Woodbadge	✓	
Have (or be willing to work towards) appropriate Nights Away permit		✓
Jamboree/ international interest and/or experience		✓
Working to and delivering projects on budget	✓	
Have a clear understanding of the methods, policies and values of The Scout Association	✓	
Be prepared to work towards being ready to supervise a Patrol of young people on your own in another country by the time of Jamboree	✓	
Management of managers		✓
<b>Skills and knowledge</b>		
Planning or project skills in putting together team building and training events		✓
Management skills in working with adults including working as part of team	✓	
Strong leadership skills in working with young people		✓
Delegation skills	✓	
Decision-making skills	✓	
Understanding of diversity and equality issues	✓	
Communication skills	✓	
<b>Characteristics</b>		
Adaptable	✓	
Calm under pressure	✓	
Able to deal with difficult situations and manage challenging behaviour and circumstances	✓	
Able and keen to take part in activities when necessary	✓	✓

## Role Description – Jamboree Manager

Role Jamboree Manager

Responsible to: DCC Programme

Main Contacts:

Internal:                   ⇒ County Commissioner and DCC Programme  
                                  ⇒ Jamboree Unit Leader  
                                  ⇒ Haarlem Unit Leader  
                                  ⇒ ACC International  
                                  ⇒ County Executive  
                                  ⇒ District Commissioners (or nominees)

External:                   ⇒ Sponsors and supports of the Jamboree Unit  
                                  ⇒ Media contacts

Role Summary: To Manage and support the non participant elements of the Jamboree and Jamborette Units in 2023.

Main Activities:

- To work with the County Jamboree Unit Leader to monitor budgets and manage the finances of the Jamboree Unit within guidelines set by the County and with appropriate support.
- To be involved (where possible) in the process of selecting Deputy and Assistant Unit Leaders for the Jamboree Unit
- To be involved in the process of selecting youth participants for the Jamboree Unit
- To support the Jamboree Leader as a contact for UK Headquarters to pass on information about the UK Contingent's preparations..
- To support the production of "merchandise" for the Unit (if desired); i.e. t-shirts, badges, etc; in partnership with other Unit Leaders.
- To proactively work with the Unit Leaders in the generation of publicity material.
- Contribute to the review and feedback process as required
- To lead and ensure that the international team liaise with the County Teams to create appropriate communication tools (eg email lists, forums, blogs, websites, etc)
- To support the DCC Programme with providing updates to the County Executive on the progress of the international Units
- Any other duties as may be reasonably requested by the County Commissioners (or nominees) and the Contingent Leadership Team.